



Traverse City
CHRISTIAN SCHOOL

Fortify Foundation is proud to partner with

Traverse City Christian School

in the search for their next Head of School!



About Traverse City Christian



Located in Traverse City, Michigan, Traverse City Christian School serves students from Pre-Kindergarten through 12th grade. At TC Christian, students learn to view the world through a biblical lens, understanding it as God's creation, affected by sin, and redeemed through Christ. Teachers guide students to use the Bible as a framework for interpreting the world, encouraging them to build others up with language, steward nature, and create meaningful art and music. Through this worldview, students discover their God-given gifts and discern how to use them to serve others, whether by healing, creating, or managing resources for the greater good.

Mission Statement

Glorifying God, partnering with parents, and equipping students to transform the world for Jesus Christ.

Vision Statement

TC Christian students will impact the world, both near and far, for Jesus Christ.

Head of School



Required Competencies

- Strong background in school finance and operations.
- Strong organizational, written and oral communication skills.
- Analytical and problem-solving skills specifically in the areas of finance, development and enrollment.
- Ability to effectively communicate with a wide range of individuals and constituencies in a school community the value proposition of the school.
- Develop and maintain school budget annually to provide sufficient resources for operations aligned with goals and objectives, in coordination with the Board of Trustees.



Required Interpersonal Skills

Strategic Leadership

Serve as the “face” of TCCS for faculty, parents and students and within the community. Demonstrate a spiritual maturity that radiates a passion for Christ, fully aligned with Traverse City’s statement of faith.

Campus Leadership

Build and maintain a vibrant, healthy and Christ-centered staff culture. In partnership with principals and organizational leadership, support, develop, retain and recruit exceptional teachers, leaders and staff aligned with the TCCS mission.

Operational Leadership

Serve as the campus lead for all stakeholders (parents, students, and staff), ensuring stewardship of existing fiscal resources as well as cultivation and relationship management of donors.

Head of School



Applicants

Traverse City Christian School is praying the right candidate for Head of School will sense a clear calling by the Holy Spirit to help propel TCCS into a future of greater reach, influence and impact for the Kingdom of God.

Applicants should submit a letter of interest and resume to ruston@fortifyfoundation.com.

Discretion/Confidentiality

Fortify Foundation will model the highest level of confidentiality. Please note on your introductory communication if you need the process to be confidential.

Additional Competencies

- Provides strategic, operational and administrative leadership to advance the mission of the school through the attainment of corporate goals and metrics to support enrollment growth.
- Cultivates and stewards positive and sustaining relationships with prospects and donors, alumni and friends, community business and social leaders and others through effective fundraising and through constituent relations activities. Develops and manages a portfolio of high-capacity donors or donor prospects toward the successful realization of fundraising goals with these prospects. Works collaboratively with the leadership team to provide oversight of the daily activities of the school. Provides accountability to the faculty and staff for the successful execution of school plans.

Required Education / Experience

Master's Degree in Education or relevant field required.

A minimum of 5 years experience in Christian school administration.